



**BOARD OF ASSESSORS
TOWN OF HALIFAX
499 Plymouth Street, Halifax, MA 02338
TEL: 781-293-5960 FAX: 781-294-7684**

MINUTES

MEETING OF MARCH 13, 2012, 6:30 PM

ATTENDANCE: All present. Meeting called to order at 6:35 p.m. Tom Millias, John Shiavone, Holly Merry and Suzan Duggan

1. APPROVE MINUTES OF MEETING OF FEBRUARY 8, 2012

Motion by John Shiavone, second Tom Millias to approve the minutes as written. Vote unanimous.

2. UPDATE ON PROPOSED SOLAR PROJECT ON MONPONSETT ST.

Sue Duggan advised Board that Douglas Stevenson of Energy Options Consulting Group contacted her regarding her interest in his firm's services. Stevenson has been in the energy industry for over 40 years. He came highly recommended by East Bridgewater's Town Administrator, George Samia, as the one who negotiated an excellent PILOT & Power Purchase Agreement for that town's solar project. Sue Duggan requested a transfer from the Reserve Fund in the amount of \$625.00 for a consultation with Mr. Stevenson to review this town's proposal for a solar farm & also to update us regarding recent changes in the law regarding net metering credits which could be beneficial to us.

Sue appeared before the Finance Committee on 3/12/2012 to discuss the request & the Committee voted unanimously to approve it. Sue will be furnishing the information Stevenson will need and will schedule a meeting for the consultation.

3. DISCUSS FINANCE COMMITTEE REQUEST TO REVIEW SUBMITTED FY 2013 BUDGET

The Finance Committee requested all Boards to review their submitted Budgets to look for ways to cut expenditures. Tom Millias & Suzan Duggan met with liason Gordon Andrews & discussed the F/C request. Gordon questioned whether cuts in staffing could be made citing the Board's past promise that the conversion to a new data system would streamline the work load thus reducing the staffing needs. Tom Millias & Sue Duggan agreed to discuss the matter at the next Assessors' Board meeting. Discussion was opened & Tom Millias gave a brief history of the expectations that staffing would be effected as the conversion was completed. The conversion is considered complete, but on-going is the mandated measure & list of all the town's residences. This must be completed before the next triennial update scheduled to begin next March. The Board & Sue Duggan reviewed & discussed the current staffing, hours for each position, current responsibilities & projected needs for each position. The Board agreed the Administrative Assistant/Lister position should be reduced to 20 hours and that the duties would primarily involve completing the measure & list. A motion was made by John Shiavone to reduce the Assessors Account 147 by approximately \$18,800.

Voted unanimous.

4. ASSESSORS' BUSINESS NOT ANTICIPATED BY THE CHAIR 48 HOURS PRIOR TO THIS MEETING.

None

5. NEXT MEETING DATE:

Motion by John Shiavone, second Tom Millias to meet again on Tuesday, April 10, 2012 at 6:30 p.m.

Vote unanimous

6. MEETING ADJOURNED

Motion by John Shiavone, second Tom Millias to adjourn. Vote unanimous. Meeting adjourned at 8:00 p.m.

MINUTES ACCEPTED ON 4/10/2012

BY: John J. Shinn
Tom Millias
Shelly J. Murray